

HUMAN RESOURCES OFFICE  
MARYLAND NATIONAL GUARD  
29TH DIVISION STREET  
BALTIMORE, MARYLAND 21201-2288  
TELEPHONE: (410) 576-6111

POSITION VACANCY ANNOUNCEMENT#13-054 OPENING DATE: 13 March 2013 CLOSING DATE: 27 March 2013

**FULL TIME MILITARY / ACTIVE GUARD RESERVE (AGR) POSITION VACANCY**

BRANCH OF SERVICE: X ARMY NATIONAL GUARD \_\_\_\_\_ AIR NATIONAL GUARD

POSITION TITLE: 1SG (74D50) HIGHEST GRADE AUTHORIZED 1SG/E8

ORGANIZATION AND LOCATION: 32<sup>nd</sup> Civil Support Team (WMD), 2253 Huber Road, Fort Meade, MD 20755

**SALARY:** Full Military Pay and Allowances, depending on rank and longevity of selectee.

**WHO MAY APPLY: OPEN TO CURRENT AGR MEMBERS (E7 – E8 ONLY) OF THE MARYLAND ARMY NATIONAL GUARD WHO ARE ON THE 1SG BEST QUALIFIED LIST ONLY.**

GENERAL ELIGIBILITY REQUIREMENTS:	INITIAL ENTRY QUALIFICATION:	ON-BOARD AGR QUALIFICATIONS:
<ol style="list-style-type: none"><li>1. If Enlisted, must meet physical standards of AR 600-9 and AR 135-18, Table 2-1.</li><li>2. Must not be under current suspension of favorable personnel actions.</li><li>3. Applicants must not be entitled to receive Federal military retired or retainer pay.</li><li>4. Must be able to serve at least three good years in active status prior to mandatory removal.</li><li>5. Personnel applying for an initial tour with fifteen (15) or more years of active military duty credited toward retirement must have a waiver from the National Guard Bureau (NGB-ARM) prior to placement on tour.</li><li>6. Applicants who have voluntarily separated from the AGR Program are not eligible to re-enter for one year from date of separation.</li><li>7. Applicants who have voluntarily separated from the AGR Program in lieu of adverse personnel actions, or who have been involuntarily separated from the AGR Program are not eligible to re-enter the program.</li></ol>	<ol style="list-style-type: none"><li>1. Must meet entry requirements of AR 135-18.</li><li>2. <b>Must be medically qualified under AR 40-501, Chap 3. PHA or flight physical must be within 12 months prior to initial entry. Selectee must be medically certified as drug free, be tested for HIV within 24 months prior to initial entry.</b></li><li>3. Enlisted soldiers in grades E6 and above must possess the required grade, MOS and skill level required by AGR duty position (except for detailed recruiting positions) per AR 135-18, Table 2-1(F) 2a. SSG and above not MOS Q may apply, (unless job stipulates otherwise),but must take a reduction to SGT and submit a memo with their application stating they are willing to take a grade reduction to SGT.</li><li>4. As a condition of employment, service members may be required to attend a mandatory PEC training within the first year from the in-processing date if selected.</li></ol>	<ol style="list-style-type: none"><li>1. <b>Soldiers who have not completed a minimum of 18 months of their initial tour must submit a memorandum requesting waiver of the 18 months stabilization rule <u>through their current command</u> and be approved by the <u>CoS</u>.</b></li><li>2. Must meet requirements of AR 135 -18 and NGR 600-5.</li><li>3. ARNG/ARNGUS soldiers must possess MOS of the AGR duty position or be able to qualify in that MOS with 12 months.</li><li>4. Failure to qualify in AGR duty position MOS within 12 months of assignment will result in mandatory separation from the AGR Program per Chapter 6, NGR 600-5.</li><li>5. Must be within grade requirements of MTOE/TDA position and NGB staffing guide.</li></ol>

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Pay Calculator <<http://www.dfas.mil/militarypay.html>>

BAH Calculator <<http://www.defensetravel.dod.mil/perdiem/bah.html>>

**DESCRIPTION OF DUTIES:** Serves as the WMD CST NCOIC. Manage the enlisted force and resolve enlisted force issues impacting the readiness of the WMD CST. Responsible for the organization and supervision of the WMD CST main Command Post (CP). Plans for future operations and acts as central point of contact for all lessons learned during WMD CST deployment. Standardizes the WMD CST pre-deployment checklist and implements a system to track personnel entering/exiting a WMD incident site. Utilizes an execution checklist with code words to monitor C/B response. Standardize the WMD CST pre-deployment checklist. When directed, meet with civilian and military groups to brief WMD CST concept, organization and mission. Implements new WMD CST personnel management policies. Employs WMD CST SOPs, demonstrate appropriate operation control over WMD CST operations throughout a C/B response. Knows the incident Command System (ICS) employed at the state (local) level to coordinate the activities of any attached or assigned medical or decontamination units. Publishes the overall tactical Standard Operating Procedures (SOP) for the WMD CST. Implements procedures for monitoring the WMD CST readiness status. Utilizes an execution checklist with code words to monitor CB detection and sample collection missions. Requires high level of physical fitness. PERFORMS OTHER DUTIES AS ASSIGNED.

**QUALIFICATIONS REQUIRED: MOS 74D50.** Applicant must have a valid state driver's license and High School Diploma or GED. Physical demands rating of very heavy. A minimum physical profile of 122221. A minimum score of **95** in aptitude area **ST** in Armed Services Vocational aptitude Battery (ASVAB) tests administered **prior to 2 January 2002** or a minimum score of **91** in aptitude area **ST** on ASVAB tests administered **on and after 2 January 2002**. Must have normal color vision. Must be able to operate military equipment and vehicles organic to unit of assignment. Must have or be able to obtain required level security clearance. Applicant must possess potential to perform required duties and become MOSQ within 12 months if selected for position. Prior experience and training in weapons of mass destruction response is preferred. SQI L5 preferred.

#### SPECIAL INFORMATION

1. Appropriate military uniform will be worn during duty hours.
2. Continuation of tour is subject to findings of the AGR Tour Continuation Board and the Adjutant General.
3. Initial Tour AGR soldiers who do not become MOS/AOC qualified within 12 months will be reassigned to a position for which they are qualified or be separated from the AGR program.
5. Except for mobilization or other emergency, member accepted for tour normally will not be subject to reassignment during the first 18 months of initial tour. After 18 months of initial tour, soldier may be reassigned without consent or without geographical limitations to meet the needs of the service.
6. As a condition of employment, service members are required to attend mandatory PEC training courses associated with their FTS positions. Failure to complete course(s) at PEC within the first year of employment may be cause for reassignment to other FT positions or termination from employment.
7. Must sign a Certificate of Agreement and Understanding prior to being ordered to AGR duty.

#### APPLICATION PROCEDURES / REQUIRED DOCUMENTS

##### INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

1. NGB Form 34-1, signed, dated and annotated job number and email contact information.
2. Selected individual must have a current Periodic Health Assessment (PHA) and HIV Test.
3. Signed certified copy of **updated** DA Form 2-1- **OR** - **updated** Enlisted Record Brief (ERB)/Officer Record Brief (ORB).
4. **Updated** Personnel Qualification Record (PQR).
5. Three latest NCOERs/OERs and as available for junior Soldier/NCO applicants. (Gaps in rating periods **MUST** be explained by in writing.)
6. Letter of recommendation / performance evaluation on individuals not requiring an NCOER/OER.
7. Personal photograph in Class A uniform (E5 and below), DA photo in Class A uniform (E6 and above, no more than 5 years old).
8. All Soldiers must have documentation showing they meet current HT/WT Standards IAW AR 600-9; provide Tape Test DA Form 5500 (Males), DA Form 5501 (Females).
9. All Soldiers must have documentation showing they meet current Army Physical Fitness retention standards IAW AR 40-501; provide DA Form 705 showing a current APFT, not more than 6 months old AGR members and 12 months for traditional members.
10. DA 3349 must be submitted for Soldiers with Permanent Profiles.
11. Unit memo or documentation verifying no Flagging Actions.
12. **INITIAL ENTRY ONLY:** (BOTH of the following must be submitted)
  - a) Retirement Points History Statement (NGB Form 23)
  - b) Provide **all** DD Form 214s. (**Long version copies 2, 4, 7, or 8**)
13. Forward application and attachments to: **Human Resources Office**  
**ATTN: MDNG-HRO-AGR**  
**Fifth Regiment Armory**  
**29<sup>th</sup> Division Street**  
**Baltimore, MD 21201-2288**
14. Application screening will be made without regard to race, religion, color, gender, or national origin.
15. Applicants are subject to a personal interview, before a military board upon notification of time and place. Necessary travel will be at the expense of the individual. Inquiries concerning specific aspects of the duty position should be directed to the Selecting Official.
16. Selection criteria are based on military education, experience in career management field, source of MOS/AOC, civilian education and experience related to the position.
17. Eligibility of Guardswomen will be consistent with applicable assignment policies of NGR 600-100 for Officer, NGR 600-101 for Warrant Officers and NGR 600-200 for Enlisted.

**NOTE: Include the Job Number and Job Title on your application. Applications received after the closing date will be returned.**  
**BINDERS/FOLDERS ARE NOT NECESSARY. APPLICATIONS SUBMITTED IN BINDERS/FOLDERS WILL BE REMOVED PRIOR TO BEING FORWARDED TO INTERVIEWING OFFICIALS. BINDERS/FOLDERS WILL NOT BE RETURNED.**